

**MINUTES  
CITY COUNCIL  
CITY OF GREY FOREST, TEXAS  
GREY FOREST COMMUNITY CENTER  
18249 SHERWOOD TRAIL  
HELOTES, TX 78023  
JULY 26, 2022, 6:30 PM**

**I. CALL TO ORDER**

Mayor Amanda Waldrop called the meeting to order at 6:30 p.m.

**II. ROLL CALL**

Mayor Amanda Waldrop, Council Member Aurelia Scharnhorst, Council Member Sean Skaggs, Council Member Timothy Santy, and Council Member Kimberly Verity.

Absent: Mayor Pro Tem Poss (excused)

Staff Present: City Attorney Ryan Henry, City Secretary Miguel Cantu, Chief of Police Rene Rodriguez (left early), Deputy Chief Frank Francis, Assistant to the City Secretary Nichole Heinrich, SGT. Scott Ristow, and Code Enforcement Officer Charles Marcus

**III. PLEDGE OF ALLEGIANCE AND INVOCATION**

The meeting commenced with the Pledge of Allegiance.

**IV. PRESENTATIONS BY CITIZENS AND VISITORS**

Mrs. Lorna Main requested to address the City Council regarding the meeting held on Sunday, July 24, 2022 special meeting. Mrs. Main stated that from her standpoint, many of the comments made seem to stem heavily from emotion based on the minimal facts and misinformation, rather than a true understanding of what was behind all the allegations being made publicly.

Dr. Sandra Schneider requested to address the City Council regarding support for the Mayor. Dr. Schneider stated that those who elected Mandie as the Mayor know her honor and contribution to the community. Additionally, she stated that in any organizational change, there's complete financial auditing and inventory of all city property.

Ms. Maria Ammerman requested to address the City Council regarding the meeting held on Sunday, July 24, 2022 special meeting. She informed City Council she was very disappointed in the City's condition and expected a more professional run meeting which would follow the city's own rules regarding occupancy, time allotted to speak, and feels there should be better adherence to the rules of order.

Mrs. Laura Chaffee requested to address the City Council. Mrs. Chaffee disagreed with Dr. Schneider's comments and knows that citizens do know that Mandie does care about the city and a council member sat with Mandie for two hours. Mrs. Chaffee requested Mandie, slow down, back up and reset and work forward.

**V. ANNOUNCEMENTS / REPORTS / MAYOR AND CITY EMPLOYEES**

**a) Mayor Announcements**

**1) Financials**

**2) C6 Contract**

Council Member Verity provided her overview of the budget comparing the revenues and the expenditures. She informed the public that the city is in the positive. Council Member Verity wanted to be sure to explain how to read the information. Council Member Santy

reminded the City Council that approximately \$100,000 was taken from the reserve account to make the budget balance and the amount needed to be put back. Discussion ensued regarding the year-end balance. Council Member Verity requested to visit with City Staff for an explanation of some the line items that were amended.

Mayor Waldrop informed City Council the information requested by City Council by the City Secretary was in their packet. Also, Mr. Jorge Cantu Owner and CEO of C6 was available. Mayor Waldrop stated the company was offering two options to choose from which included either two trash pick ups a week with one recycle day or one day trash pick up with one day recycle pick up. Mr. Cantu informed City Council, Mayor Waldrop had requested a one time, like a double pick up, for the exchange of the contract. Mr. Cantu also asked City Council to consider a franchise agreement which would require residents to exclusively use C6 Disposal for removal of bulk items beyond that which covered in the proposal. It was mentioned by a resident they would not want the city to go into franchise agreement if they could get the service of their bulk/construction pick up cheaper from another company. Council Member Skaggs asked Mr. Cantu to confirm with the current proposal when the current service is garbage pickup twice a week, once a year bulk collect, and that's what the city takes on. Right now is at \$56,808 a year. Additionally, the proposed service option one, trash collected once a week, and recycling once a week, and bulk is collected twice a year at your curb. That would come out to about \$50,805 a year. And then the third proposed service, which is the second which is twice a week. Trash and recycling is collected once a week and bulk is collected twice a year at the curb. And that would come out to about \$61,404 a year. Mayor Waldrop asked residents to email the City Secretary regarding their preference in options for garbage/recycle pick up.

**b) Council/Staff Announcements**

Mayor Waldrop announced Ms. Nichole Heinrich recently received a scholarship to attend a seminar and Mr. Cantu received a nomination for Municipal Clerk of the Year-Alamo Chapter. She also pointed out a flyer for Meals on Wheels service located at the entrance of the building.

**c) Committee Announcements/Reports:** None

**d) Grey Forest Community Board Update:** None

**e) Senator Frank L. Madla Natural Area Update:** None

**f) Board of Adjustment Update:** None

**g) Police Department Monthly Report:** None

**h) Public Works Monthly Report:** None

**i) Fire Department Monthly Report:** Mayor Waldrop called on ESD#8 Facilities Manager Mr. Don Reddout who provided a report for City Council's review.

**j) Grey Forest Utilities Update:** Mayor Waldrop stated that the water levels were located in the newsletter and the city is not in Stage One Restrictions.

**VI. PUBLIC HEARING**

a) N/A

**THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE REGULAR COUNCIL MEETING:**

**VII. CONSENT AGENDA**

**a) Approval of Minutes: May 24, 2022 Regular Meeting, June 23, 2022 Special Meeting-Workshop, and June 28, 2022 Regular Meeting.**

MOTION WAS MADE BY COUNCIL MEMBER SANTY TO APPROVE THE MAY 24, 2022 REGULAR MEETING, JUNE 23, 2022 SPECIAL MEETING-WORKSHOP, AND



JUNE 28, 2022 REGULAR MEETING. COUNCIL MEMBER SKAGGS SECONDED THE MOTION. COUNCIL VOTED 4-0.

### VIII. NEW BUSINESS

- a) **Discuss and take possible action on Resolution No. 2022-25R, a resolution of the City Council of the City of Grey Forest, Texas, hereby authorizing the Mayor or her designee, to dispose of city surplus property by discarding the same.**

Mayor Waldrop proposed to surplus the following items:

### Surplus Declaration Log

	Department	Item	Make	Model	Serial
1	Police Department	2010 Ford Pick Up	Ford	Pick Up	VIN ending B33679
2	Public Works	2012 Dodge Pick Up	Dodge	Pick Up	VIN ending 014240
3	Police Department	2014 Ford Explorer	Ford	Explorer	VIN ending B27330
4	Police Department	2018 Ford Explorer	Ford	Explorer	VIN ending A32661

Council Member Santy stated the sale of vehicles should be considered during budget time and did not have a problem with the two vehicles (2010 Ford Pick Up and 2012 Dodge Pick Up) to be sold if they were not being utilized. He also understood that the city was attempting to cycle out some vehicles based on the cost to maintain the vehicles. Currently the 2012 Ford Pick Up was being used by the police department as a deterrent and the 2012 Dodge Pick Up was being used by Code Enforcement. City Council requested to wait until budget to determine the sale of the vehicles.

NO ACTION.

- b) **Discuss and take possible action on a substitute purchase of a Chevy Tahoe and authorization to cancel the purchase of the Ford F150 which would have used funds from the Office of the Governor Grant in the amount of \$52,670.38 and authorization to get quotes on the substitute purchase.**

Mayor Waldrop proposed the change because she had a discussion with several mechanics and was informed that a Chevy Tahoe would probably be a better fit for the City of Grey Forest. Council Member Skaggs stated that he felt the city would be spending more money on the Chevy Tahoe; whereas the original purchase of the Ford pick up would be a four-wheel drive in case of another snow. Also, there were some tasks you can do with a pickup truck that cannot be accomplished with a Tahoe; such as hauling, the use of four wheel drive and the cost of a Tahoe would be approximately \$5,000 more. Council Member Santy agreed a truck would offer more versatility. It was also noted that the cost for the Tahoe would require the city to pay an additional \$15,000 to \$20,000 more and the pick up truck is essentially a paid for vehicle through the grant.

NO ACTION

- c) **Discuss and take possible action on authorizing the Mayor to enter into an interlocal agreement with the City of Helotes for Police Dispatch Services for an initial term of one year and automatically renews for four additional one-year terms, in the amount of \$16,000 and payable in monthly installments through July 31, 2023.**

Mayor Waldrop informed City Council she reviewed the agreement for dispatch services with the City of Helotes; however, she was also requesting information from Bexar County Dispatch Service- Bexar County Public Safety Communication Center. Currently, the City of Helotes did provide the City of Grey Forest with a Notice of Extension of existing Interlocal



Agreement between the City of Helotes and the City of Grey Forest for the provision of Police, Fire, and EMS Dispatch Services. The letter provided time to allow for both parties to negotiate the terms of a new agreement, the City of Helotes provided a written notice of extension for a month-to-month period to begin on June 1, 2022 and shall not exceed July 31, 2022. The City of Grey Forest would continue the compensation to the City of Helotes at the current rate of \$417.00 per month. The new agreement, once negotiated, would require action by both governing bodies. Attorney Henry requested the City Council not take any action on the agreement since his firm did not have a chance to review the document. Council Member Santy asked if there was any update on an agreement with Bexar County Dispatch. Chief Rodriguez stated he had a discussion with Bexar County Sheriff's Office, Captain Aaron von Muldau and informed the city to check with them on a monthly basis. Chief Rodriguez suggested to sign an agreement with the City of Helotes, but the city could opt out of the agreement at a later date. Attorney Henry stated there was an opt out clause; however, there were some monetary conditions to opt out.

NO ACTION

**d) Discuss and take possible action on Resolution No. 2022-26R, a resolution of the City Council of the City of Grey Forest, Texas, adopting the Chipper Services Program.**

Mayor Waldrop informed City Council the presented resolution was being presented because it was her understanding as a municipality a service cannot be given away. Attorney Henry stated there is a constitutional restriction that states a city cannot give anything of value to a private person. The type of service the city is seeking to provide is not equivalent to police, fire, or garbage services; there are special provisions for those specific services. The objective of the resolution was to provide criteria that can be utilized in the selection that way the City Council is not having any cronyism and or giving a service to friends of the council. Additionally, added Attorney Henry, there are forms to be filled for the service that protects the city. Mayor Waldrop informed City Council that the grant secured from the Alamo Area Council of Governments (AACOG) for the purchase of the chipper stipulated that chipping would be offered for free. At the next City Council Meeting, added Mayor Waldrop, the resolution could be considered since a better understanding of the resolution was provided.

NO ACTION

**IX. UNFINISHED BUSINESS**

**a) Discuss and take possible action authorizing the Mayor to purchase GPS of Texas-WatchDog Pro GPS Units in the amount of \$1,314.16 and to adopt Resolution No. 2022-27R, a resolution of the City of Grey Forest, Texas, adopting a GPS Vehicle Tracking Policy for City Vehicles.**

Mayor Waldrop informed City Council she looked into the purchase of a GPS system that would assist in tracking the maintenance and the required maintenance for vehicles. The City Secretary's office would track the maintenance of the vehicles and are currently tracking the maintenance when they receive receipts for the vehicles. Mayor Waldrop felt this was very important to track the maintenance because some of the vehicles have gone without maintenance and the upkeep of city property was important. Council Member Skaggs stated there seems to be a cost increase and at this time the city is looking to reduce costs. Council Member Verity responded she would like to visit this item during the budget time and find out if the city really needed to make this purchase. It was mentioned by resident, Mr. David Trevino, the GPS system was good in order for officer safety. Council Member Santy asked if the previous MDTs had gps tracking on the computer. Chief Rodriguez confirmed they did. Council Member Scharnhorst requested to wait until there is a transition to Bexar County Dispatch to consider the purchase of the GPS System because then the service would be available and the police department would have a tracking system with the new MDTs required to have by Bexar County Sheriff's Office. City Council agreed to address the purchase during the budget workshops.



NO ACTION

- b) **Discussion regarding an ordinance of the City of Grey Forest, Texas, amending the City Code of Ordinance Chapter 10 Subdivision Regulation, Article 10.02 Subdivision Ordinance regarding lot size and recent changes in state law.**

Mayor Waldrop informed City Council she intended to remove this agenda item; however, City Attorney Henry stated other changes needed to be addressed with the ordinance such as the approval process. He confirmed he received the City Council's input but would like to address the process and provide the update at the next City Council meeting.

NO ACTION

- c) **Discuss and take possible action on Ordinance No. 2022-06-21, an ordinance of the City of Grey Forest's Code Enforcement or Compliance Officer's duties, responsibilities, and authority, repealing all ordinances and/or parts of ordinances in conflict therewith; providing a savings clause; providing a severability clause; and providing an effective date.**

Council Member Santy asked if this was the same ordinance that was presented at the last City Council meeting with the exception the Code Enforcement Officer reports to the Chief of Police. Mayor Waldrop reported that Mayor Pro Tem Poss commented that she understood the 2016 Employee Handbook emphasized the officer reports to the Chief of Police; however, since the city has already paid for the ordinance, she would be in favor of it.

MOTION WAS MADE BY COUNCIL MEMBER VERITY TO APPROVE ORDINANCE NO. 2022-06-21, AN ORDINANCE OF THE CITY OF GREY FOREST'S CODE ENFORCEMENT OR COMPLIANCE OFFICER'S DUTIES, RESPONSIBILITIES, AND AUTHORITY, REPEALING ALL ORDINANCES AND/OR PARTS OF ORDINANCES IN CONFLICT THEREWITH; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE. COUNCIL MEMBER SKAGGS SECONDED THE MOTION. COUNCIL VOTED 4-0.

- d) **Discussion regarding establishing an ordinance to create a Code of Ethics and Conduct to provide authority to investigate and enforce violations and the ability to institute certain penalties in the City of Grey Forest.**

City Attorney Henry informed City Council he provided an example from a city that is similar to the issues of the City of Grey Forest. The ordinance provides some guidance on expectations for behavior for city officials to include the boards and commissions. Council Member Skaggs asked the City Attorney to explain the employment outside the city and with the council members. In response, the City Attorney stated that this might be a conflict of interest for the council member if the employee provides a service and could be seen as an issue because the council member or employee would receive compensation or perceived as abuse of power. Council Member Verity stated she had questions regarding the sale of a product in the city or to an employee because she sells artwork and would like to work with the attorney to address her concern. Council Member Verity stated she would really like to understand this ordinance.

NO ACTION.

- e) **Discuss and take possible action on duties, responsibilities, and evaluations in relation to Grey Forest Police Department Chief Rene Rodriguez.**

Mayor

NO ACTION

## X. EXECUTIVE SESSION

- a) City Council will receive legal counsel from the City Attorney regarding duties, responsibilities, and evaluations in relation to personnel matters with Grey Forest Police Department Chief Rene Rodriguez pursuant to Texas Government Code §551.071 (Consultation with legal counsel) and §551.074 (Personnel Matters)

NO ACTION

**XI. GENERAL ANNOUNCEMENTS & FUTURE AGENDA ITEMS REQUESTED**

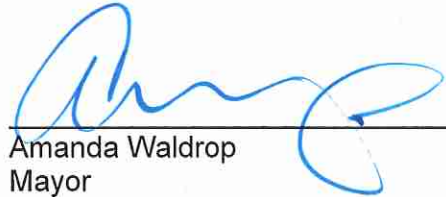
- a) None

**XII. ADJOURNMENT**

MAYOR WALDROP ADJOURNED THE MEETING FOR A LACK OF FURTHER BUSINESS AT 8:06 P.M.

PASSED AND APPROVED THIS 23RD DAY OF AUGUST 2022.

APPROVED:

  
Amanda Waldrop  
Mayor

ATTEST:

  
Miguel Cantu, TRMO  
City Secretary

